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## Gwynedd and Anglesey Public Services Board (PSB)

27 March 2018, 10.00 - 12:30

Tŷ Coch, Parc Menai, Bangor

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### Present:

Ffion Johnstone	Betsi Cadwaladr University Health Board - Chair of the Board
Elizabeth Woodcock	PhD Student
Siobhan Adams	Public Health Wales
Cllr Dyfrig Siencyn	Gwynedd Council - Vice-chair of the Board
Shan Morris	North Wales Fire and Rescue Service
Morag Olsen	Betsi Cadwaladr University Health Board
Sioned Rees	Welsh Government
Jerry Hunter	Bangor University
Anwen Morgan	Isle of Anglesey County Council
Emyr Williams	Snowdonia National Park
Bethan Russell Williams	Mantell Gwynedd
Sian Williams	Natural Resources Wales
Dilwyn Williams	Gwynedd Council
Dewi Jones	Gwynedd Council
Jennifer Rao	Gwynedd Council

### Apologies:

Simon Smith	North Wales Fire and Rescue Service
Ffrancon Williams	Cartrefi Cymunedol Gwynedd
Dr Gwynne Jones	Isle of Anglesey County Council
Cllr Llinos Medi	Isle of Anglesey County Council
Janet Roberts	Gwynedd Council

	<b>ACTION</b>
<b>1</b>	<b>Welcome</b>
	The Chair welcomed everyone to the meeting, and the apologies were noted.
<b>2</b>	<b>Terms of Reference</b>
	No changes to introduce
<b>3</b>	<b>Minutes of the meeting of 8 January 2018 and Matters Arising</b>
	The minutes were submitted and accepted as a true record of the meeting on 8 January 2018.
<b>4</b>	<b>Draft Well-being Plan</b>
	<p>A summary of the response to the statutory consultation was distributed.</p> <p>It was noted that a draft Plan had recently been submitted to the Fire and Safety Service Board.</p> <p>It was noted that the draft Plan had been submitted to Natural Resources Wales Board and that observations would follow.</p> <p>It was noted that a Meeting of the Betsi Cadwaladr University Health Board and the Gwynedd Council Full Council would be held on 3 May. The Public Services Board was, therefore, required to agree a final plan by mid April.</p> <p>It was noted that the Board had received a response by Welsh Government</p> <p>The following observations were received by members of the PSB:</p> <ul style="list-style-type: none"> <li>• The number of responses by members of the public had been low considering the populations of Gwynedd and Anglesey. It was noted, however, that the public's response to the Public Services Boards' questionnaires had been low across Wales.</li> <li>• It was noted that the Scheme was highly strategic and that the current draft was weak on detail and action points.</li> <li>• It was agreed that it was premature to discuss the responses to the consultation as it had not yet closed.</li> <li>• The fact that the timetable was tight was discussed and there was consensus that it was unlikely that many amendments could be made to the draft version. It was asked whether it would be possible to consider addressing the matters included in Category A of Welsh Government's response in the final version.</li> <li>• An enquiry was made as to who would scrutinise the Plan - the Commissioner or Wales Audit Office.</li> </ul> <p>Action Points:</p> <ul style="list-style-type: none"> <li>• It was agreed that there was a need to collate the organisations' observations and analyse them.</li> <li>• It was agreed that there was a need to set up a task group with representatives from PSB members to go through the responses and create a task list of how the Board intended to respond and act on the public's observations. <b>Dewi Wyn Jones to organise this meeting ASAP.</b></li> </ul>

	<b>ACTION</b>
<b>5</b>	<b>Relationship between the Public Services Board and the Regional Partnership Board and the proposal suggested by Health and Care to work sub-regionally</b>
	<p><u>Relationship between the Public Services Board and the Regional Partnership Board</u></p> <p>A letter by Councillor Gareth Roberts was welcomed and it was agreed that the Chair needed to meet Councillor Gareth Roberts soon and report back to the Board – <b>Ffion Johnstone to arrange asap.</b></p> <p><u>Proposal by Health and Care to work sub-regionally.</u></p> <p>The proposal was discussed and it was noted that it was vital that the group included independent membership and service users and that existing forums should be used to engage with them.</p> <p>It was noted that it was necessary to ensure that the Health Board and West Wales Integrated Care focused on the implementation element, reporting back regularly to the PSB.</p> <p>It was agreed to move forward with the proposal and to report back at the next meeting of the Board on the final structure and requirements in terms of what the Board needed to commission – <b>Ffion Johnstone to report back to next meeting of the Board.</b></p>
<b>6</b>	<b>Delivery structure - establish a work group for each priority</b>
	<p>The possibility of PSB members leading on the different priority fields was discussed.</p> <p>It was noted that these boards needed to submit papers to the PSB with suggestions on short, medium and long term actions.</p> <p>Action Points:</p> <ul style="list-style-type: none"> <li>• Jerry Hunter agreed to lead the Welsh Language group.</li> <li>• The Chair and Dewi Wyn Jones to discuss the other priority fields and to contact PSB members to discuss willingness to lead on priority fields.</li> </ul>
<b>7</b>	<b>Cooperation of the North Wales Region PSB - propose budget</b>
	<p>The offer of training by Glyndŵr University was discussed and the following points noted:</p> <ul style="list-style-type: none"> <li>• there was no evidence or grounds for the members of the PSB to need leadership training.</li> <li>• the possibility of using the budget for completing projects.</li> <li>• the offer was in English only, and that this was unacceptable.</li> </ul> <p>Action Point:</p> <ul style="list-style-type: none"> <li>• Dewi Wyn Jones to confirm the margins for the grant money and to report back to members of the PSB.</li> </ul>
<b>8</b>	<b>Correspondence</b>
	<p>A report on cross-sector collaboration by Elizabeth Woodcock from Bangor University was received.</p> <p>The next steps of the project were introduced and it was confirmed that Elizabeth would report back to the PSB regularly.</p>

	<b>ACTION</b>
<b>9</b>	<b>Challenges and Opportunities</b>
	<p>The challenges facing Natural Resources Wales in the procurement field.</p> <p>It was agreed that Siân Williams would contact members of the PSB to ask about the procurement challenges they faced in their organisation.</p>
<b>10</b>	<b>Any Other Business</b>
	<p>It was asked whether it would be possible to format the meeting papers to incorporate a page break between each item.</p>
<b>11</b>	<b>Arrangements for the Next Meeting</b>
	<p>Meeting to be arranged during the first 2 weeks in July. Location to be confirmed.</p>