

Toolkit For Young Trustees



April 2017



What do trustees do?

Trustees are volunteers who ensure that Charities and organisations are managed effectively and work towards their correct objectives outlined in their governing document.

Trustees are responsible for budget, staff, volunteers, grant applications etc.

Trustees can also be called : -

Directors

Board member

Governors

Committee members

General Conditions

- *Trustees must be over 18 years old.*
- *You cannot be a trustee if you don't meet the requirements of the Charities Act .*
- *If you're a trustee of an organisation which involves working with children or vulnerable adults you may need to undergo a Disclosure and Barring Service (DBS) check*



How do I become a trustee?



Consider and find possibilities

Firstly, you may need to consider and find a suitable charity which you are interested in supporting.

It's important to widen your contact networks, online and in the real world e.g. speaking with local organisations or join groups such as Young Charity Trustees on LinkedIn.

Choosing a suitable charity

It's important to get to know the charity properly. In addition, it's vital to understand what the charity does. Before you start on the Committee / Management Board it may be a good idea to spend time with volunteers and get to know the staff

After appointment

It's a good idea after being appointed to get to know a member of the committee who can advise you from the start.

Need some help?

Contact your local Volunteer Centre to discuss your interest in becoming a trustee and in finding a Charity/Organisation.

Details are on the last page

General responsibilities as a trustee

- 1. Make sure the Charity achieves its purposes and objectives*
- 2. Comply with the Charity's governing document and the law.*
- 3. Take action in the interests of the Charity.*
- 4. Manage the Charity's resources responsibly*
- 5. Act with care and responsibility.*
- 6. Make sure your Charity is accountable.*



Why become a trustee?

We created a questionnaire and received multiple responses from individuals about why young people volunteer Management Boards / Committees. The benefits are endless! It's your chance to voice your opinion and make changes in areas that interests you. It is an opportunity to build confidence to prepare you for the world of work and gain experience of working in a professional environment



Effective communication

Mentor System

One way to ensure that you get heard by other members of the Panel/Board/Management Committee as a young trustee, is to have a mentor system. This means that another member is mentoring you and make sure you have the opportunity to express your views in a discussion. Another duty of the mentor could be to support you in discussions.

Confidence

You must make the most out of this experience. It's important that you're confident whilst stating your opinion. It's important that you remember that your contribution to the discussion is just as important as everyone else around the table.

Feedback

It's also important that you give feedback to the Charity/Organisation/Committee Board to let them know what's working successfully and what's not. This will make your experience more beneficial for yourself and your charity/organisation.



Useful links



Anglesey
www.medrwnmon.org
01248 724944



Gwynedd
www.mantellgwynedd.com
01286 672626



Conwy
www.cvsc.org.uk
01492 534091



Denbighshire
www.dvsc.co.uk
01824 702441



Flintshire
www.flvc.org.uk
01352 744000



Wrexham:
www.avow.org
01978 312556

Useful links

Young Trustees Guide

https://www.cafonline.org/docs/default-source/about-us-publications/youngtrusteesreport_1682a_web_080915.pdf?sfvrsn=8



<http://www.youngwales.wales/index.php/young-wales-cafe/news/192-young-trustees-cymru>