

GWYNEDD HEALTH, SOCIAL CARE AND WELFARE PARTNERSHIP BOARD

Minutes of a meeting held on 24 January 2008 2 – 4pm at Ystafell Glyder Fawr, Penrallt, Caernarfon

Present: Craig Barton, Sandra Cairney, Clare Jones, Sioned Larsen, Barry Latham, Dafydd Lewis, Dr Lyndon Miles (Chairman), Councillor Godfrey Northam, Dafydd Owen, Glanville Owen Llinos Owen, Alwyn Rowlands, Janet Roberts.

	AGENDA ITEMS DISCUSSED	Action by
1	<p>Welcome and apologies for absence</p> <p>Apologies were received on behalf of, Pat Billingham, Gwen Carrington, Nia Elis-Williams, Darren Griffiths, Grace Lewis Parry, Harry Thomas.</p> <p>Sandra Cairney (SC) was welcomed to the group as the Director of Public Health Isle of Anglesy BILI and the Gwynedd BILI. SC will be replacing Jo Charles as a member of the Board. Jo Charles was thanked for her contribution.</p>	
2	<p>Minutes of the meeting held on 27/09/2007</p> <p>Accuracy – Point 2.1. Sioned Larsen (SL) stated that the post in question was that of Children and Adult ‘Facilitator’ rather than ‘Officer’ and that the appointment was funded by ‘Cymorth’ funding administered by Gwynedd Council.</p> <p>Matters arising– ‘Strategic Issues point 4.1 – discussion on Blaenau Ffestiniog hospital’, the Chairman stated that the Health Minister, Edwina Hart had asked for the independent review - Clare Jones confirmed that that was the case.</p> <p>The minutes were accepted as being correct.</p>	
3	<p>Coordinator’s Report – Janet Roberts</p> <p>Janet Roberts (JR) outlined the latest steps in the development of the new Health, Social Care and Welfare Strategy. She noted that the consultation period (12 weeks) had expired on 07.01.08. She added a number of facts on the consultation including:</p> <ul style="list-style-type: none"> • That 44 questionnaires had been returned by a range of organisations, councils and individuals • A range of consultation meetings had been held • 2 reports had been compiled i.e. <ul style="list-style-type: none"> The BEN Report on the views of members of ethnic minorities Report by North Wales Advocacy on the views of service users 	
4	<p>Strategic Issues</p> <p>i) Health, Social Care and Welfare Strategy 2008/11 – latest version</p> <p>JR explained that the work of revising the draft strategy was ongoing and that the timetable for approving and submitting the new version was very tight. She thanked Llinos Owen, Nia Elis-Williams and Clare Jones for their support in preparing the final version.</p> <p>CJ added that the current Strategy was very different to the first, in terms</p>	

	<p>of style and format with clear understandable use of language. An additional document will include detailed plans and targets based on the priorities of the new Strategy being prepared for the next 3 years.</p> <p>Version 5 was discussed in detail and the following observations made:</p> <ul style="list-style-type: none"> • Dafydd Lewis (DPL) welcomed the changes and congratulated all those concerned for their work. He agreed that the document was much more user friendly. • LM stated the need to aim for specific targets in cases where a target has been set. • Point 1.2 – practical and successful examples would be included such as preventative work, work in schools and Telecare. • Point 1.3 – include the 3 priorities at the start of every chapter for the sake of consistency • Point 1.4 – NPHS to provide data • Point 2.5 – Sandra Cairney (SC) to check details regarding cancer • Point 2.6 – Mental Health Service – is this a priority or not? CJ to discuss further with MD. • Point 3.6 – Councillor Godfrey Northam queried why cancer was not one of the NS's. JR and CJ to check this. • Point 4.1 – SC was eager to include 'Health Promotion' as a priority • A new Chapter is required at the end of the document to reflect the financial position – it was noted that no new funding available to achieve the changes due to the current economic climate. Dafydd Owen (DO) said there was a need to provide an improved service within existing resources, and that the Partnership should be reinforced in response to this. <p>Resolved – to hold a brief meeting of chief officers to formally adopt the document as there will not be another meeting of the Partnership before March. This will be arranged by JR and CJ.</p> <p>ii) Results of Consultation – Janet Roberts</p> <p>The response to the draft Strategy was on the whole favourable. A number suggested that 3 years was too short a period to see a substantial difference in the health status of Gwynedd residents. Also noted was the need to be realistic in setting targets and in developing an action plan. There was agreement on the vision, the priority areas and the services and groups prioritised.</p>	
5	<p>Governance</p> <p>Review of a Remit of the Lead Officers Group and Joint Planning Groups.</p> <p>CJ explained as Chairman of the Lead Officers Group that the purpose of the new Remit was to look afresh at the work this group needs to undertake to implement the Strategy in the coming years. The revised Remit offers a new focus, new membership and clearer outputs. LM suggested that more positive outcomes should be included. It was suggested that service users should be included when task groups are formed to deal with specific issues. The new Group will be rebranded as the Partnership Planning and Development Group.</p> <p>Also discussed were the Remits of the new Service Improvement Groups (i.e. the old Joint Planning groups). The intention here is to rationalise the number of groups, reducing the number to 3. It was suggested that smaller groups were easier to manage having fewer meetings and requiring less time as a number of members</p>	

	<p>had to attend several group meetings. This is to be implemented from 24.1.08. DPL suggested that a contact from the Care Policy unit should be proposed to each of these groups. Resolved – to adopt the new Remits.</p>	
6	<p>Joint working</p> <p>i. Gwynedd Joint Commissioning Strategy Learning Disabilities Services 2007/10</p> <p>The Strategy was submitted by DO who explained that the document identified the main issues in learning disabilities. He also explained that collating the information had been very useful and that the new data, such as the substantial increase in numbers by 2020, would be a substantial challenge to health services. It was acknowledged that the Strategy responds to demand and that it therefore presented quite a challenge to service budgets. As a result, existing services will have to be reconfigured to meet existing and future needs.</p> <p>The Strategy was discussed and adopted.</p> <p>ii) Community Services Plan</p> <p>Clare Jones lead the discussion explaining that progress was slow. One positive step forward is that the new Local Service Board has adopted the above Plan as one of only two priorities for 2008/9. The funding has been earmarked to appoint an officer to lead on this plan.</p> <p>iii) Service Improvement Plan to manage Chronic Conditions</p> <p>The above correspondence from the Assembly was distributed for information. The letter outlines steps for service improvement following publication of the Framework in March 2007. The Health Board, with its partners, must develop a Local Action Plan by 18 April 2008. Some financial assistance is available to implement any changes in services. It is also proposed that 2 display locations be established - one in Carmarthen and the other in North Wales to verify the model and the framework. CJ informed the Partnership that Gwynedd had made a joint application with Wrexham to be the North Wales venue. CJ to report on the development on 9 April and to submit the Local Action Plan.</p> <p>Sioned Larsen added that a Conference on Chronic Conditions would be held on 11.03.08.</p> <p>iv) Future of Joint Working Grant</p> <p>DO explained that despite forecasts to the contrary, the Joint Working Grant had been extended for a further year. The Grant funds a number of projects and these need detailed discussion. It was resolved that a task group be established to undertake this, membership to include CJ, DO, JR, Ann Lloyd Jones and Rob Lewis. (Meeting arranged for 19.02.08). DO explained that no specific guidelines had been received in the correspondence but he had responded to the letter. The Partnership agreed that the spending priorities should be consistent with the priorities of the new strategy and that formal agreement should be established (section 33).</p> <p>v) Minutes of a meeting of Lead Officers Group – 26.11.07</p>	

	<p>Item 8 – Older People’s NSF – JR expressed her concern at the development and progress of the Older People’s NSF to date. She outlined the success of the Children and Young People’s NSF and suggested that a similar structure be established for older people. One concern was the lack of capacity compared with Children and Young People. JR and Delia Roberts from the Health Board will discuss the issue further.</p>	
7	<p>Any Other Business</p> <p>i) A copy of Darren Griffiths’ Report on the work done on prioritising Children and Young People’s issues was distributed. JR drew the group’s attention to priority (3.1) and the main conclusions regarding the establishment of a matrix.</p> <p>It was suggested that 3 issues be underlined, as follows:</p> <ul style="list-style-type: none"> • To query why Breast Feeding was given such a low priority? • To express surprise that poverty was a Group 2 priority • In the Schools Section, it must be ensured that children are encouraged to take part in sports as an integral part of their lifestyle. <p>ii) Copies were distributed of the Assembly’s letter <i>‘Integration of Community Equipment and development of Telecare Services’</i>. DO explained the background to the letter - Gwynedd Council and the Health Board had received a capital grant to establish an integrated community equipment service. The intention is to extend and improve provision at Bryn y Neuadd and to establish more local display locations. To meet grant conditions, a Section 33 Agreement must be completed by the end of March between Gwynedd Council and the Gwynedd Local Health Board. A meeting has been arranged and members of both organisations have been invited to attend.</p>	
8	<p>Next meeting</p> <p>Date: 09.04.2008 Time: 2:00 – 4:30pm Venue: Local Health Board, Caernarfon</p>	